



Application for a License to Occupy PSE&G Real Estate

p.1

APPLICATION SHALL NOT BE DEEMED APPROVED OR DENIED UNLESS/UNTIL THE APPLICANT RECEIVES A RESPONSE FROM PSE&G

A request to occupy PSE&G property can be submitted by completing the following application. Send the completed application to the below address, accompanied by payment of a **nonrefundable application fee of \$250.00 in the form of a check payable to PSE&G**, a map or diagram illustrating the subject property, copies of any relevant documents that pertain to your request, and a letter detailing the reason for your request.

E-mail: useofpsegproperty@pseg.com

Note: 10 MB limit for email attachments

If e-mailing, please mail your check to:
Corporate Real Estate Transactions
PSEG Services Corporation
80 Park Plaza, T6B
Newark, NJ 07102

PSE&G will review the application and submitted documentation to determine whether it is able to grant a right of entry to the subject property. **Allow up to three (3) months for completeness review.**

When the application is considered complete PSE&G may require additional fees to review the proposed use. PSE&G may also charge an annual fee for the occupancy of its property. In either case, PSE&G will contact the applicant for acceptance of the additional fees and or agreement to the annual fee. All additional fees are non-refundable and must be paid in advance of PSE&G's review of the proposed use. Annual fees commence with the granting of the License Agreement. **Allow up to six (6) months for review of the application materials.**

Following review of the application materials, PSE&G will notify the applicant if the proposed use is approved, denied or needs to be modified. If approved PSE&G will prepare a License Agreement. **Allow up to two (2) months for License Agreement preparation.**

Description of Request (provide complete details and attach drawings, etc.):

[Blank area for Description of Request]

Project Name

[Blank area for Project Name]

Start Date

[Blank area for Start Date]

Approximate Completion Date

[Blank area for Approximate Completion Date]

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Requester Information

Name

Date of Submission

Company Name

Title

Street Address

Floor/Apt

City

State

Zip Code

E-mail Address

Phone

Cell

Have you had contact with a PSE&G Representative regarding this request? No Yes

(If answered yes) Representative's Name

Phone

Date

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Property Information

Location of property (street address)

City/Borough

County

Township

Zip Code

Block

Lot

Tax Map #

Parcel ID #

GPS Coordinates (if available) in **Decimal Degrees**

Latitude

Longitude

Please attach maps or supporting documentation identifying property.

Provide a GIS "shape file" (.SHP) and/or Google Earth (.KML or .KMZ) file of the line route/location of the project. (Not required for residential projects, but utilities, pipelines, etc. must provide these files)

NO CONTRACT OR AGREEMENT FOR PSE&G TO GRANT THE USE OF THE SUBJECT PROPERTY, AND NO RIGHT OR INTEREST IN OR TO THE SUBJECT PROPERTY OF ANY SORT WHATSOEVER, NOW OR IN THE FUTURE, IS OR SHALL BE DEEMED TO OCCUR OR ARISE IN APPLICANT ON ACCOUNT OF THE SUBMISSION OF THIS FORM OR THE PAYMENT OF THE ANY FEE TO PSE&G OR ON ACCOUNT OF THE ACCEPTANCE BY PSE&G OF THIS FORM OR SUCH PAYMENT OR ON ACCOUNT OF THE RETENTION OF SUCH PAYMENT(S) BY PSE&G. PSE&G, in PSE&G's sole and absolute discretion, shall have the right to elect not to agree to the request contemplated herein, and shall have the right not to grant the use of PSE&G's property, in each case without incurring any liability to Applicant, and such election by PSE&G shall not result in any obligation for PSE&G to return all or any portion of the application fee or additional fees. Application shall not be deemed approved or denied unless/until the applicant receives a response from PSE&G. This form (whether alone or in conjunction with any prior communications) is not intended to, and does not, impose any legally binding obligations on PSE&G. Any such obligations shall arise only in the event of execution by both PSE&G and Applicant of a definitive, written agreement for to the use of the subject property, incorporating such terms, conditions, provisions, and matters as PSE&G and Applicant shall agree, and unless and until such a binding agreement is so executed, PSE&G may take any action with respect to the subject property as PSE&G, in its sole discretion, shall elect (including without limitation the sale, exchange or lease of PSE&G's interest, if any, in the subject property to a third party). PSE&G shall be under no obligation to apply for or obtain any governmental approvals or conduct additional studies required for this use.

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If applicable please attach the following:

A detailed, scaled site plan containing the following is required for all compatible use requests

- Accurate distances from the right-of-way boundaries to the centerline of the transmission line.
- A thorough description of existing and proposed grade change (plan and profile).
- Accurate distances from the transmission structures (if applicable) to the proposed request.
- A North arrow
- All road names

Checklist

- form must be completed in full**
- attached letter detailing your proposed request
- maps showing location of request
- detailed, scaled site plan detailing any compatible use, lease, easement, or license request
- check in the amount of \$250.00 payable to PSE&G (for application fee)

All information should be sent to:

E-mail: useofpsegproperty@pseg.com

Note: 10 MB limit for email attachments

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PSEG Services Corporation
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General Guidelines

Below are General Guidelines* applicable to occupying PSE&G property**. These General Guidelines are not all inclusive and the final decision to grant, deny or modify the purposed use will be reviewed considering additional laws, statutes, ordinances, regulations and/or policies.

1. Safe, effective delivery of electric and gas services to PSE&G customers takes priority over all requested uses.
2. Unimpeded, 24/7, all weather access is required for all parts of the PSE&G property.
3. Access roads and points of ingress and egress to PSE&G property must be kept clear of obstructions.
4. Refueling activities are prohibited on all PSE&G property.
5. No attachments are permitted to any PSE&G facility.
6. A one hundred and fifty (150) foot radius (up to the edge of the right-of-way "ROW") around the outside face of each transmission line supporting structure is to be maintained clear at all times.
7. Nothing shall be grown or placed on PSE&G property that obstructs the vision of or otherwise endangers drivers along access roads.
8. No burning activities are allowed.
9. No permanent or non-movable structures such as buildings, sheds, swimming pools, sports fields and equipment or other non-compatible structures are allowed.
10. Vehicles and equipment over twelve (12) feet in height, or those that can extend over twelve (12) feet in height (i.e., cranes, boom trucks, forklifts, etc.) are not permitted on nor allowed to work on or from PSE&G ROWs.
11. Excavating, grading, re-contouring, re-sloping, changing drainage patterns and similar activities are prohibited.

* Additional details are available upon request.

**PSE&G property includes real property rights held by PSE&G by fee ownership, easement, lease license, permit, consent or the like.