



**Existing Commercial Electric Service – Adding Load/Changes
For Industrial, Commercial, and Multi-Unit Residential (4+) Customers**

For Construction Inquiry purposes, PSE&G service territory is divided into Northern & Southern Counties.

For requests in: Bergen, Essex, Hudson, Hunterdon, Middlesex, Morris, Passaic, Somerset, or Union County
Please fill out this form and either email it to: ConstructionNorth@pseg.com or Fax to 973-643-6063

For requests in: Burlington, Camden, Gloucester, Mercer, Monmouth, or Ocean County
Please fill out this form and either email it to: ConstructionSouth@pseg.com or Fax to 609-324-1065

Please call Construction Inquiry Department when requesting the following:

Temporary Service–provide voltage characteristics, phase, amperage, and kw load

Shut downs – provide meter numbers; de-energize and re-energize timeframes; tentative date and rain date

Close proximity and crane work – provide existing voltage characteristics, phase, amperage, and reason for request

Relocation with no changes in load– provide existing voltage characteristics, phase, amperage, and all meter numbers

ARC Flash Analysis & Short Circuit Duty requests – provide existing voltage characteristics, phase, and amperage

Northern counties call 1-800 722-0256, option 2/ Southern counties call 1-800 832 0076, option 2

SITE PLANS ARE REQUIRED WHEN:

No foundation at the site: (this is a requirement for electric engineering to begin)

**PLANS MUST BE FULL SIZE AND TO SCALE; INCLUDE FOOTPRINT OF BUILDING AND SHOW AT LEAST ONE
CROSS STREET**

Site plans may be mailed to:

Northern counties: Public Service Electric and Gas Company, Attn: Construction Inquiry, P.O. Box 710
Newark, NJ 07102

Southern Counties: Public Service Electric and Gas Company, Attn: Construction Inquiry, 410 Route 130 South
Bordentown, NJ 08505

**PLEASE NOTE: MISSING INFORMATION ON APPLICATION WILL RESULT IN DELAY
IN PROCESSING YOUR REQUEST**

Proposed Start Date:

Proposed Service Date:

New Service Yes No	Existing Service Yes No
Property Owner Name	
Owner Phone Number	
Service Address	
City & Zip Code	
PSE&G Account Billing Name	
PSE&G Account Number	
Phone Numbers	
Email Address	
Billing / Mailing Address	
Primary Contact Name / Title	
Contact Phone Numbers	
Contact Email Address	
Contact Fax Number	
Electrician's Name	
Electrician's Phone Number	
Electrician's email address	
Project Information - Required	
Square Footage of Bldg.	
Nearest Cross Street	
Type of business	
Pole #	
Type of Service	<input type="radio"/> Overhead <input type="radio"/> Overhead to Underground <input type="radio"/> Underground/Manhole Area <input type="radio"/> Padmount Transformer
<u>EXISTING</u> Service Characteristics	<input type="radio"/> 120/240V 1PH 3W <input type="radio"/> 120/208V 3PH 4W <input type="radio"/> 120/208V 1PH 3 W - LIMITED <input type="radio"/> 277/480V 3PH 4W <input type="radio"/> 240V 3PH 3W -NO GROUND <input type="radio"/> 120/240 3PH 4W
Existing PSE&G Acct #	
<u>Existing</u> Amperage	<input type="radio"/> 60 <input type="radio"/> 100 <input type="radio"/> 200 <input type="radio"/> 400 <input type="radio"/> 600 <input type="radio"/> 800 <input type="radio"/> other _____

Will the customer be installing parallel generation (co-generation, solar, fuel cell, battery storage?) Yes No
If yes, approximate capacity in kW.

List <u>Electric Meter</u> numbers on service _____				
# of <u>New Electric Meters</u> to be Installed & designations				
<u>New Service</u> Characteristics	<input type="radio"/> 120/240V 1PH 3W <input type="radio"/> 120/208V 3 PH 4W <input type="radio"/> 120/208V 1PH 3W - LIMITED <input type="radio"/> 277/480V 3PH 4W <input type="radio"/> 240V 3PH 3W -NO GROUND <input type="radio"/> 480V 3PH 3W - NO GROUND <input type="radio"/> 120/240 3PH 4W			
<u>New Amperage</u>	<input type="radio"/> 60 <input type="radio"/> 100 <input type="radio"/> 200 <input type="radio"/> 400 <input type="radio"/> 600 <input type="radio"/> 800 <input type="radio"/> other _____			
Splitting existing service?	<input type="radio"/> Yes <input type="radio"/> No			
If yes, splitting from meter # (required)				
Is this request to:	<input type="checkbox"/> Relocate Existing Service <input type="checkbox"/> Upgrade Existing Service <input type="checkbox"/> Add Load			
If upgrading, new amps:	<input type="radio"/> 60 <input type="radio"/> 100 <input type="radio"/> 200 <input type="radio"/> 400 <input type="radio"/> 600 <input type="radio"/> 800 <input type="radio"/> other _____			
If upgrading, new phase:	<input type="radio"/> Single Phase <input type="radio"/> Three Phase			
New Load Data				
	Quantity	1 Phase KW	3 Phase KW	Total KW
Exterior Lighting (KW)				
Interior Lighting (KW)				
Air Conditioning (Tons/KW)				
Water Heater (KW)				
Computers (KW)				
Comfort Heating (KW)				
Receptacles (KW)				
Other (KW) *Explain in summary				
Motor (KW) *Explain in summary				
Customer or authorized representative's signature				

Existing Load Data				
	Quantity	1 Phase KW	3 Phase KW	Total KW
Exterior Lighting (KW)				
Interior Lighting (KW)				
Air Conditioning (Tons/KW)				
Water Heater (KW)				
Computers (KW)				
Comfort Heating (KW)				
Receptacles (KW)				
Other (KW) *Explain in summary				
Motor (KW) *Explain in summary				
Customer or authorized representative's signature				

Date of Signature	
Note: this may be signed electronically by typing in authorized name. Please note that this will be considered an official signature and approval to move forward and process the application.	
Brief Summary of Request & Additional Notes	